



Bike the Bricks Activity Vendor Application
May 26, 2017: 3 p.m. – 11 p.m.

ACTIVITY VENDOR APPLICATION

Organization/Business Name

Contact Name

Mailing Address

City/State/Zip

Cell

Email

Website

Option	Fee	Package Details	
<input type="checkbox"/> 10 x 10 Space	25% of overall sales made payable to McKinney Main Street	McKinney Main Street provides limited electricity. Vendor must supply their own tent, linens, tables and chairs. Please list electricity needs below:	\$

LIST PAST EVENTS AND REFERENCES

RELEASE: Vendor must commit to staffing a booth and offering services during all festival hours. For good and valuable considerations received, the undersigned agrees to indemnify and hold harmless, City of McKinney/McKinney Main Street, its members, officers, directors, employees, sponsors, volunteers, contractors and agents from any and all liabilities, obligations, claims, damages, diminution in value, costs, and expenses (including all court costs and reasonable attorney fees) (collectively, "claims") that the undersigned may suffer or incur prior to, during, or following participation of the BIKE THE BRICKS in the Historic Downtown of the City of McKinney, including any injury to persons or property under my control or to persons or property of my agents, employees or invitees from any cause, including but not limited to theft or loss of property. The undersigned recognizes the hazards of participation in an outdoor event and assumes all risks of participation; refunds will not be given in the event of inclement weather. Vendor agrees that it shall abide by and that Vendor's participation in the Event is subject to all of the terms and conditions of the "Bike the Bricks Activity Vendor – Rules & Regulations" attached hereto and made a part hereof for all purposes, and Vendor represents and warrants that Vendor has read and understands the same.

Signature:

Date:

Return Application
 McKinney Main Street
 Attn: Geoff Fairchild
 111 N. Tennessee St.
 McKinney, TX 75069
 gfairchild@mckinneytexas.org
 Fax: 972-547-2615

**2017 MCKINNEY BIKE THE BRICKS
Activity Vendor Application, Rules &
Regulations**

HOURS OF OPERATION:

Friday, May 26 3 p.m. – 11:30 p.m.

Vendor agrees that it shall abide by and that Vendor's participation in the Event is subject to all of the terms and conditions of the "McKinney Bike the Bricks Vendor – Rules and Regulations" included hereto and made a part hereof for all purposes, and Vendor represents and warrants that Vendor has read and understands the same.

Initial: _____

POLICIES:

Vendor acknowledges that submission of application does not guarantee acceptance into McKinney Bike the Bricks. Photos or products displayed should be submitted with application. Photos will not be returned. Also, please briefly describe the activity of your booth and your business.

Unless prior approval has been given by McKinney Main Street, vendor is prohibited from selling merchandise, distributing information from an area other than their booth space. Food sampling is not permitted.

Initial: _____

PRODUCTS & SERVICES OFFERED Vendor must only sell those items submitted and approved by McKinney Main Street. McKinney Main Street decisions are final. Only merchandise or services submitted in the application are allowed to be displayed during the event. **Vendor shall not sublet or assign this License to any other person.**

Initial: _____

BOOTH SPACE & FEES:

<input type="checkbox"/> (A) 10 x 10 Space	25% of overall sales back to McKinney Main Street. Vendor must supply their own tent, linens, tables, chairs, display materials and racks.
--	--

Initial: _____

SPACE/TENTS:

Upon approval, spaces are provided on a first come, first serve basis. Locations are not guaranteed.

Personal tents must get approval from McKinney Main Street before the vendor is accepted in the event. Each tent leg must be anchored and secured with a 40lb weight - Water jugs are not acceptable.

The vendor recognizes the hazards of participation in an outdoor event and assumes all risks of participation; **The event will go on as scheduled rain or shine.** Some activities may get postponed or canceled.

Initial: _____

DEADLINES: All applications are due no later than May 5, 2017.

Initial: _____

PARKING: Vendor parking is available in Lot 1 located on Hunt Street and Lamar Street.

Initial: _____

INSURANCE: Vendor must supply a copy of their \$1,000,000 minimum General Liability Insurance with the City of McKinney added as an additional insured to complete your application.

Initial: _____

PAYMENT: Vendor shall provide McKinney Main Street a transaction report at the conclusion of the event. Vendor must submit payment (25% of gross sales) to McKinney Main Street within 5 business days after the event. Please make check payable **McKinney Main Street.**

**McKinney Main Street
Attn: Bike The Bricks
111 N. Tennessee Street,
McKinney, TX 75069**

Initial: _____

SET UP/TEAR DOWN: Vendors are allowed to come into the festival perimeter and unload their goods starting at 10 a.m. on Friday May 26, 2017.

SET UP	TEAR DOWN
Fri, May 26 set up at 10 a.m. Cars off event site @ 2 p.m.	Fri, May 26 11:45 p.m. Event ends at 11:30 p.m.

All vehicles must be moved from the festival perimeter by 10 a.m. Vendors may come back into the festival perimeter at 11:45 p.m. on Friday night to load vehicles and tear down. Vendors may not shut down or depart their booth during hours of operation. Any vendor who leaves before the conclusion of the event will terminate their right as a vendor for future events. Vendors must personally attend their booths and must be present during the entire festival. The vendor shall maintain his/her own booth at all times in a safe manner. Vendors are required to conduct all activities within their assigned booth space.

Initial: _____

SECURITY: The McKinney Police Department will provide security during the event. This presence does not guarantee against theft or loss but should submit any precautions which the vendor has already taken. McKinney Main Street / the City of McKinney is not responsible for any lost, damaged or stolen items or property.

Initial: _____

CONTACT INFORMATION:

Geoff Fairchild
gfairchild@mckinneytexas.org
972-547-2661
www.downtownmckinney.com

RETURN FORM:

McKinney Main Street
Attn: Geoff Fairchild
111 N. Tennessee St.
McKinney, TX 75069
gfairchild@mckinneytexas.org
Fax: 972-547-2615